

**MINUTES OF THE PARISH COUNCIL MEETING
OF BUCKLAND BREWER PARISH COUNCIL HELD ON
WEDNESDAY 13TH SEPTEMBER 2017 AT 7:30 AT
BUCKLAND BREWER SCHOOL**

Members Present: Mrs Barbara Babb, Mrs Marie Douglas, Mr George Heywood, Mrs Elisa Hurley, Mr Jim Lowe, Mr Trevor Mills, Mr Andrew Hewitt, Mrs Rosemary Sanders, and Mr David Watson.

Also in attendance PCSO John McGovern, Ms Gina Finch, Head Teacher Buckland Brewer Federation, Alan Jones Chair of Governors Flying Federation.

Parish Clerk: Apologies given

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| KEY: Actions are shown in bold blue type Decisions are shown in bold red type |
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524. **Apologies for Absence:** Patrick Blossie, Parish Clerk & Cllr Alison Boyle (TDC).

525. **Minutes of the Meeting of the Parish Council held on 14th August 2017:** The minutes of the meeting held on 14th August 2017 were agreed and signed.

526. **Declarations of Interest** None

527. **Public Participation:** None

528. **Police Report – John Mc Govern.** Reported 5 incidents in the last 3 months. He also discussed the recent speed checks that he carried out – **it was agreed that Parish Council would approach Devon County Council to install a wireless monitoring system.** It was also reported that discussions are taking place with Julie Pepworth from Devon County Council regarding the installation of a VAS (Vehicle Advice System).

529. **Report from Gina Finch & Alan Jones.** Gina outlined the vision set by the governors for the school and explained how successful the federation had been with Parkham. 52 students are now attending Buckland Brewer School . The Atlantic Cooperative Trust, which the School had joined earlier in the year, were providing a multitude of staff training opportunities and workshops for the children. She also reported on a successful Ofsted report , classifying the school as a GOOD school. Key Stage 1 class in the School is now full and Gina is having a meeting Devon County Council later this month to talk about the School's projected finances now that it has taken over Buckland Brewer Pre-school. The Chair agreed that **he would furnish the Head Teacher with the Parish Council Settlement Plan** for the parish which is included in the Torridge District Plan. Two issues were raised in relation to the Parish Council: 1)The lease for the School field which is now being pursued by both parties, and 2) the installation of a path at the rear of the School to link up with the path adjacent to the new hall. **Parish Council agreed that the school could proceed with the construction of the path.** Finally, there was a request from the Parish Council for more transparency between both parties in terms of appointment of governors and activities. The Chair thanked Gina & Alan for their attendance and hoped that the Parish Council can work closely with the School to promote it actively and hoped that the relationship would continue to develop positively.

530. **Clerk's Report: Correspondence:** 36 items of correspondence were distributed since the last meeting.

531. Fields and Allotments. The discussion was based on the recent inspection which took place of all the Parish Council's fields. This included the Community and School fields, and the allotments.

Field reference numbers:- 8315 & 9216 Black Horse Field. It was agreed to enhance the bank between the field and the allotments where the old football dressing room stood. When the new gate to the allotments is built, the earth from that exercise will be placed on the bank and a hedge planted. **9551 & 9947 Portway.** This field is being given up by the present tenant and **needs a new gate at the entrance. It was agreed to offer a gate Parish Council has in store and the tenant should renew the fence so that the gate opens inwards. Parish Clerk to contact tenant and advise.** **6047 & 6744 Well Park & 6552 Frogs Parlour/Frogs Park.** It was agreed that the tenant should receive a letter advising him that if he were to give up the tenancy he may be required to reinstate the hardcore/rubble yard in front of the tenant's barn. **Parish Clerk to write to tenant.** **6955 Long Close. Parish Clerk to write to tenant requesting new stock fences be installed on the boundary of the field.** **1500 Hym's Piece requires a new gatepost** which is the responsibility of the Parish Council. It was also agreed to **ask the adjacent landowner if he would trim the hedges. Parish Clerk to write to landowner to make request.** **2110 Lower Chebnel** no problems. **1747 Higher Turnaway** no problems. **Community/School Fields** – the Chair thanked Trevor Mills & Andrew Hewitt for all the work they have done in the last few months to improve both these. **It was agreed in the short term to trim the hedge & verge along the long footpath adjacent to the village hall and the trees beside the new houses. The bank at the bottom of the field needs some attention and a hedge needs planting.** It was reported acquisition of the machine to drill the holes to install the new fencing for the Community & School fields is in progress. In the long term there is some stone work needed on a wall at the rear of the School and the hedge in time needs properly laying. **0506, 0699 & 9506 South Church Park.** There is a problem with an **overhanging sycamore from the playing field which Andrew Hewitt agreed to address with the Playing Field Committee.** The new tenant has agreed to fence the boundary with the playing field and **it was agreed that he should be requested to use a high tensile wire fence. Parish Clerk to action letter to tenant.** Parish Council also understand that the tenant is to put a spring on the top gate at the end of the footpath. The Chair reported that he was in contact with Martin Caddy, Footpaths Officer, Devon Council Council, who has agreed to come and meet with the Parish Council on site to discuss the possible diversion of the footpath across the field. **Allotments.** Those who visited the allotments reported that they were in a poor state with only a minority being kept tidy. It was evident that no one has trimmed the hedges or cut the path. **It was agreed that the Parish Clerk should write to all allotment holders to attend a meeting with the Parish Council to discuss the current state of the allotments.** It was also agreed to discuss at the next meeting the setting up of a sub-committee to deal with fields and allotments. It was reported that the gate and posts have been purchased for the new entrance to the allotments from the playing field car park, the work to be carried out subject to the weather.

532. Third Age Coffee Morning: It was reported that a Gentle Exercise Club will start in the Chapel Schoolroom on 4th October. A 4 o'clock Club, for retired members of the community, will begin in the new village hall at the beginning of November.

533. Winter Maintenance: It was agreed to carry on salting while there are stocks in reserve. **The Parish's Snow Warden will talk to the contractor regarding charges for the winter.**

534. Members' Reports

George Heywood raised the issue of Monkleigh Mill Lane which is in a poor condition and to enquire why the road closure at Twitchen is still in place.

Elisa Hurley asked if it was possible to place a pedestrian aware sign outside the allotment entrance. She was advised that the entrance in question would become redundant once the new entrance in the playing field car park is in place.

Jim Lowe. The Chair reported that he had received a response from the Leader of Torridge District Council regarding the questions asked of Torridge regarding the District Plan. It is evident that TDC are not going to move towards implementation of the Plan until at least December. He also reported on a very frustrating meeting with Torridge Planning Dept in respect of an e-mail sent on 18th August to the Parish Clerk regarding

S106 money relating to the new Orleigh Close development. It is clear from that meeting, which was also attended by the Parish Clerk and Steve Harding, Secretary of Buckland Brewer Village Hall trustees, that S106 money is going to be used solely to build local play areas (LAPs). TDC will be the gatekeeper to access these monies. In future, S106 monies will have to be negotiated on an individual basis with developers – this will involve a trade-off between social housing and other community investment projects. It was reported that the Post Office van would not be coming to the village this Friday due to repairs to its tailgate. **It was agreed that the Parish Clerk write to the sub Postmaster at Woolsery and indicate to him who to contact when there are problems with the van being unavailable.** The Chair also reported that there were parking problems experienced on the road leading to the Air Ambulance landing site in the Community field. Although high volumes of parking will occur only on rare occasions **it was agreed to purchase 6 “No Parking” traffic cones to be placed on the edge of the road to give free access to ambulances. Parish Clerk to liaise with Chair over this purchase. It was also agreed to investigate purchasing more signs to be placed at the entrance of the Community field, asking drivers to keep they are clear at all times.**

535. Planning:

- a. Devon County Council Minerals Plan Consultation. As this did not impact the parish at all, it was agreed to make no comment.
- b. Application: 1/0868/2016/FUL Buckland Brewer old Village Hall Demolition of extension and change of use to a dwelling. **The meeting agreed to support the application with a proviso that the parking area indicated be moved further away from the road junction.**
- c. Application: 1/0854/2017/FUL, Development Plot 3, Ross House Erection of one dwelling. **Supported.**
- d. Decision: 1/0053/2017/FUL Beech Tree Farm. Change of use from poultry pens to manufacturing pens. Refused by TDC.
- e. Decision: 1/0712/2017/FUL The Beeches. Change of use from holiday accommodation to store. AGREED by TDC.

536. Accounts. In the absence of the Parish Clerk, no accounts were submitted.

There being no further business, the meeting closed at 9:45 pm

Date of Next Meeting:

Parish Council: Wednesday 11th October 2017 (Buckland Brewer School, 7:30pm)

Signed as a true record:

Chairman: **Date:**